

1. Participant

Mr. Mrs.

Surname:

First Name: Initials:

Institute/Organisation/Company:

Title:

Department:

P. O. Box / Address:

Zip Code:

City:

Country:

Telephone (please include the country code): Fax:

Email:

2. Confirmation of authority/municipality

(Stamp and signature of the employer)

3. Job Description

(Please describe your job in a few lines and the relation to the conference topics – no more than 5 lines)

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4. Key objectives of participation

(Please describe your expectations to the conference and the expected benefits for your job and future activities – no more than 10 lines):

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5. Registration (only valid if grant for scholarship is approved):

<input type="checkbox"/> Registration Fee		250 €	
<input type="checkbox"/> Bus Excursion (see Programme)	24 th April	10 €	
<input type="checkbox"/> Conference Dinner	25 th April	30 €	
<input type="checkbox"/> Frühlingsfest/Spring Festival	26 th April	-	
<input type="checkbox"/> Bus Excursion (see Programme)	27 th April	10 €	
		Subtotal	
		plus, 4,5 % handling fee	
		Amount due	

6. Travel Information

Approximate airfare:

Arrival und departure in Stuttgart:

Journey with Deutsche Bahn AG Conference Ticket (89€)

Arrival Date:

Departure Date:

Cost of Ticket in foreign country:

First station in Germany (to issue conference ticket):

Public Transport in Stuttgart: 3-Day-Ticket

Arrival Date:

After approval of your application you will receive:

- **an invoice for your registration**
- **where applicable the train ticket for German Railway and/or 3-Day-Ticket for public transport in Stuttgart**
- **information about your hotel reservation as made by the organisers**
- **a form for the reimbursement of travel costs.**

Scholarship Programme

The REVIT-Partners agreed to a scholarship programme, facilitating participation of public administration and municipal staff from the central and eastern EU member states as a key target group for the conference. The Scholarship will cover travel and accommodation expenses and includes special discounts for the conference registration fees.

Scholarships include

■ Travel costs

Reimbursement of Economy class ticket for flights up to 500 Euro, train ticket 2nd class international trains & conference ticket provided by the organisers for German railway. Original tickets to be provided for reimbursement.

■ Accommodation

Hotel costs in Stuttgart, max. 4 nights in one of the conference hotels mentioned. Reservation and direct payment by the organisers.

■ Registration fee

Discount rate for scholarship participants, 250 Euro.

Who should apply

■ employees of public authorities and municipal staff coming from the central and eastern new member states of EU, which are: Estonia, Latvia, Lithuania, Poland, Czech Republic, Slovakia, Hungary, Romania, Bulgaria, Slovenia.

How to apply

■ Please complete the application form and send it to the Conference Secretary as soon as possible:

Telephone +49 (0)711 216 3258, Fax +49 (0)711 21695 3258, beate.deckert@stuttgart.de

■ Applications should be made as soon as possible but not later than 2nd April 2007.

Approval

■ Applications will be approved or rejected within 2 weeks and applicants will be informed immediately.

■ Due to budget constraints the number of scholarships is limited.

■ Explicit aim of this scholarship programme is to enable a well balanced participation of experts from the states mentioned.